

church so that the local ministry may recognize the certified teacher appropriately.

## Sunday School Ministries

# THE TEACHER'S CERTIFICATE

**Teacher's Certificate Application**

Name \_\_\_\_\_

Address \_\_\_\_\_

(City) (State/Prov) (Postal Code) (Nation)

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**What have you done to better equip yourself to teach?**

\_\_\_\_\_

\_\_\_\_\_

(Use additional paper if necessary)

**I have completed all the requirements listed above.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Pastor \_\_\_\_\_

Church Name and Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Send completed application to the  
Sunday School Ministries Department**

### Teaching Principles

The core of the teacher certification process is equipping teachers to be ministers of excellence in this calling to which God has led them. With that in mind I believe that God has provided an excellent resource for teachers. *The 7 Laws of the Learner*, written by Bruce Wilkerson, forms the core instructional tool for teaching principles in the certification process. It is an inspirational and practical guide to the teaching ministry written with great insight. For certification each teacher should study this book thoroughly for maximum benefit. It will become a volume that teachers will return often for refreshing and refocusing. *The 7 Laws of the Learner* and all other resources may be ordered from White Wing Bookstore (1-800-221-5027).

### Bible Introduction

The goal of this section is competence in the Scriptures. The segment of the *Foundations Course—The Bible* provides study material and a self-administered examination to fulfill this area. The *Foundations Course* is produced by the **Center for Biblical Leadership** as a tool for equipping the saints. To complete this section of the certification process a teacher must read the *Foundations* material on the Bible and complete the examination which is included. Approach the examination questions as an open book study guide to further your hands-on use of the material. The completed examination should be forwarded to your state/regional/

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national overseer for grading.

### **Christian History**

A basic knowledge of the stages through which Christianity has progressed is valuable for all who lead in ministry. This requirement can be satisfied by reading the *Christian History* textbook in the *Foundations Course* series and completing the self-administered exam.

### **Spiritual Formation**

In order to instruct others in faith one must be a participant in the life of Christ. The teaching ministry is more than teaching facts and knowledge. It is sharing life and imparting the Faith. The *Foundations Course* provides material on this important area for the aspiring teacher. To complete this certification requirement *Spiritual Formation* must be read and the self-administered exam completed. *The Celebration of Discipline* by Richard Foster may be read as a substitute for *Spiritual Formation*.

### **Church Fundamentals**

Each certified teacher should be familiar with the polity and doctrine of the Church of God of Prophecy. The *Foundations Course* provides material for instruction in this area—*Fitly Joined Together*. The self-administered exam will help the applicant determine which areas are well understood and which areas need further study for competence. All examinations must be sent to the state/regional/national overseer for final grading.

### **Elective**

The Evangelical Training Association (ETA) has many resources available to en-

hance a teacher's ministry and spiritual development. Decide which category best suits your needs; then choose one book you would like to study as your elective. The list of resources includes:

#### **Leadership Skills**

*Perspectives from Church History*  
*Understanding People*  
*Christian Ethics in a Postmodern World*  
*Effectively Leading: A Guide for All Church Leaders*

#### **Outreach Skills**

*Beyond Reasonable Doubt*  
*World Missions Today*  
*Your Ministry of Evangelism*

#### **Ministry Skills**

*The Church at Study: Sunday School Ministry*  
*Teaching Techniques: Revitalizing Methodology for the 21<sup>st</sup> Century*  
*Understanding Teaching: Effective Biblical Teaching for the 21<sup>st</sup> Century*  
*VBS & Other Summer Ministries*  
*Understanding Music & Worship in the Local Church*  
*Growing Toward Spiritual Maturity*  
*Church Educational Ministries: More Than Sunday School*

#### **Bible & Theology**

*Biblical Beliefs*  
*New Testament Survey*  
*Old Testament Survey Part I: Genesis-Esther*  
*Old Testament Survey Part II: Job-Malachi*  
*The Triune God*  
*You & Your Bible*

#### **Local Administration**

The restructured teacher certification process

includes a refocusing of the authority for administration. The local church is responsible for the direct oversight of its ministries. Therefore, it is in the local church that teachers should be recognized and validated, with the approval and prayers of the congregation.

The Sunday School Ministries Department will work with local churches to provide the structures and resources for certification.

**Note: The Teacher's Certificate has replaced the Authorized Teacher's license. Those holding the Authorized Teacher's License should contact the Sunday School Ministries Department for further information.**

### **Summary**

In order to receive the **Teacher's Certificate**, the teacher should exhibit a call to teach which is recognized by the local church.

1. Completion of the *Foundations Course* sections on *The Bible*, *Spiritual Formation*, *Christian History* and *Fitly Joined Together*, along with the examinations is required.
2. Study *The Seven Laws of the Learner*.
3. Choose one of the books offered by the ETA.

When the teacher has completed all the requirements he/she (or the pastor/Sunday School superintendent) may request the **Teacher's Certificate** from the Sunday School Ministries Department by submitting the application below. After the Department has received the *Foundations Course* examination results from the state/regional/national overseer the Certificate will be issued. It will be sent to the local

